

**AGENDA**  
**STRATEGIC PLANNING AND ENVIRONMENT**  
**POLICY DEVELOPMENT AND REVIEW PANEL**

**Date:** Tuesday, 14 May 2013

**Time:** 6:00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:** Those members appointed at the Annual Council Meeting on  
9 May 2013



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meeting of the Panel held on 5 March 2013.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Presentation - River Hamble to Portchester Coastal Flood and Erosion Management Strategy**

To receive an update on progress from Gavin Holder, Coastal Engineer and Project Officer, Eastern Solent Coastal Partnership.

**7. Presentation - Evaluation of the Performance of Wallington Flood Prevention Scheme**

To receive a presentation from Scott Mills, Coastal and Land Drainage Officer.

**8. Strategic Planning and Environment Policy Development and Review Panel Work Programme 2013/14 - Initial Endorsement (Pages 7 - 12)**

To consider a report by the Director of Planning and Environment which reviews the Panel's work programme for 2013/14.

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
3 May 2013

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

BOROUGH COUNCIL

**Minutes of the  
Strategic Planning and Environment  
Policy Development and Review Panel**  
(to be confirmed at the next meeting)

Minutes of a meeting held on 5 March 2013  
in the Collingwood Room, Civic Offices, Fareham

**PRESENT:**

Councillor J V Bryant  
(Chairman)

Councillor T J Howard  
(Vice-Chairman)

**Councillors:** J S Forrest, Miss T G Harper, A Mandry and N J Walker



## **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence made at this meeting.

## **2. MINUTES**

It was AGREED that the minutes of the meeting of the Strategic Planning and Environment Policy Development and Review Panel held on 8 January 2013 be confirmed and signed as a correct record ([spe-130108-m](#)).

## **3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman apologised that he was not able to join other Panel members on the tour of Titchfield Abbey Conservation Area which took place on Friday 1 March 2013. Instead he had taken a separate tour of the area accompanied by the Conservation Officer on Monday 4 March 2013.

The consensus was that the site visit had been beneficial and further informal visits should be arranged to the appropriate conservation area prior to members consideration of the relevant draft appraisal document.

## **4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

In accordance with the Council's Standing Orders and Code of Conduct, Councillor Forrest declared an interest in item 6 - Titchfield Abbey Conservation Area Character Appraisal and Management Strategy - Consultation, on the grounds that he is a member of the Rambler's Association.

## **5. DEPUTATIONS**

There were no deputations made at this meeting.

## **6. TITCHFIELD ABBEY CONSERVATION AREA CHARACTER APPRAISAL AND MANAGEMENT STRATEGY - CONSULTATION**

The Panel considered a report by the Director of Planning and Environment which invited members to consider and support the content of the draft Conservation Area Character Appraisal and Management Strategy for Titchfield Abbey Conservation Area and the proposed arrangements for public consultation (copy of report [spe-130305-r01- mfr](#) circulated with the agenda).

The Conservation Officer and Principal Planner (Strategic Sites and Design) made a presentation to the Panel. To assist members, an A3 size, colour copy of each of the plans shown on pages 21 and 22 of the draft document was circulated at the meeting. Reference was made to the key changes contained in the current updated character appraisal document.

Details of the proposed period and methods of public consultation were explained. The Panel was informed that information about land ownership and land interests

in the area were currently being obtained from the Land Registry. This information would ensure that, as far as possible, all relevant landowners would be sent letters of consultation.

Councillor Forrest suggested that it might be appropriate for an additional Historic Interpretation Board be provided at Titchfield Abbey which gave more detailed information about the history of the buildings and other features within the wider landscape context. The Director of Planning and Environment proposed that officers approach English Heritage (or the landowner if not English Heritage) to see if it would be possible to erect an additional Board. A further suggestion was made that maps/leaflets could be produced for members of the public showing suitable walking areas and specific viewing points in the Conservation Area.

Councillor Miss Harper highlighted that the increased flooding of the River Meon could pose a risk to the integrity of the Anjou Bridge. Officers agreed to investigate with the Environment Agency and/or landowner whether the management of the valley floor would lead to ever worsening flooding and whether this could potentially lead to damage of the Anjou Bridge.

Having discussed the matter at length, it was AGREED that:-

- (a) officers be thanked for their informative presentation;
- (b) the contents of the draft document be supported; and
- (c) the proposed arrangements for public consultation, as detailed in the report, be endorsed.

## **7. FINAL REVIEW OF WORK PROGRAMME FOR 2012/13 AND DRAFT PROGRAMME FOR 2013/14**

The Panel considered a report by the Director of Planning and Environment which invited members to assess the overall progress for the current year and finalise a draft work programme for 2013/14 (copy of report [spe-130305-r02-rjo](#) circulated with the agenda).

Councillor Mandry enquired about items shown under the Strategic Planning & Environment Portfolio on the Executive Work programme attached as Appendix E to the report. He queried why no items appeared on the Executive work programme after April 2013. The Director of Planning and Environment advised members that in future the Executive work programme would be produced in a different format. He would ensure that details of the Executive items for 2013/14 which fall under the Strategic Planning & Environment Portfolio would be provided at the next Panel meeting for members' information.

Consideration was given to the Panel's proposed work programme for 2013/14 as shown in Appendix D. It was proposed by Councillor Forrest that officers revisit the strategy for the western end of West Street, including future land use around the railway station and station roundabout. The Director of Planning and Environment stated that he would try to ascertain when it may be appropriate to

provide more information to the Panel on Hampshire County Councils plans and proposals in this respect. Officers will endeavour to provide an update to the Panel on this matter at the next meeting in May 2013 and determine when the item can be included in the 2013/2014 work programme.

It was AGREED that:-

- (a) the outcomes of the Panel's work programme for 2012/13 be noted;
- (b) the Panel's proposed work programme for 2013/14 as shown in Appendix D attached to the report be approved; and
- (c) the Panel's proposed work programme for 2013/14, attached to these minutes, be submitted to the Council for endorsement.

(The meeting started at 6.00pm  
and ended at 7.40pm)

**STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT  
AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2013/14**

<u>MEETING DATES FOR 2013/14</u>	<u>ITEMS</u>
14 May 2013	River Hamble to Portchester Coastal Flood & Erosion Risk Management Strategy (including evaluation of the performance of Wallington flood prevention scheme)  Environmental Sustainability Strategy: Action Plan (Annual Update)  Review of the work programme 2013/14
16 July 2013	Draft Portchester (Castle Street) Conservation Area Appraisal and Management Strategy  Review of the work programme 2013/14
3 September 2013	Review of the work programme 2013/14
5 November 2013	Parking Update  Review of the work programme 2013/14
7 January 2014	Draft Wallington Conservation Area Appraisal and Management Strategy  Tree Strategy Action Plan (Annual Update)  Review of the work programme 2013/14
4 March 2014	Environmental Sustainability Strategy: Action Plan (Annual Update)  Review of the work programme 2013/14

This page is intentionally left blank



# FAREHAM

BOROUGH COUNCIL

## **Report to Strategic Planning and Environment Policy Development and Review Panel**

**Date**            **14 May 2013**

**Report of:**    **Director of Planning and Environment**

**Subject:**       **STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT  
AND REVIEW PANEL WORK PROGRAMME 2013/14    INITIAL  
ENDORSEMENT**

### **SUMMARY**

The proposed Work Programme for the year 2013/14 was agreed by the Panel at its meeting on 5 March 2013 and subsequently submitted to and confirmed by the Council at its meeting on 25 April 2013.

### **RECOMMENDATION**

Members are now invited to review the Work Programme for 2013/14.

## **INTRODUCTION**

1. At the last meeting of the Panel on 5 March 2013, members agreed a draft Work Programme for 2013/14 which was subsequently submitted to and confirmed by the Council at its meeting on 25 April 2013.

## **REVISION TO THE PROPOSED WORK PROGRAMME**

2. Members are asked to note that the report on Environmental Sustainability Strategy: Action Plan (Annual Update), which was on the work programme for this meeting, has been moved to the meeting on 3 September 2013, with the possibility that it may be brought forward for consideration at the earlier meeting on 16 July 2013. Changes have also been made in respect of items programmed for later in the year.
3. A copy of the updated draft work programme for 2013/14 is attached at Appendix A
4. The progress on actions since the last meeting of the Panel on 5 March 2012 is attached at Appendix B for members' information.

## **RISK ASSESSMENT**

5. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

6. The Panel is now invited to:-
  - (a) agree the draft programme of items for 2013/14 as set out in Appendix A attached to this report; and
  - (b) note the progress on actions since the last Panel meeting, as set out in Appendix B.

## **APPENDICES**

Appendix A - Proposed Work Programme 2013/14.

Appendix B - Progress on Actions since last meeting on 5 March 2013.

**Background Papers:** None

**Reference Papers:** Strategic Planning and Environment Policy Development and Review Panel - 5 March 2013 - Minute 7

### **Enquiries:**

For further information on this report please contact Richard Jolley, Director of Planning and Environment (Ext 4388)

**APPENDIX A**

**STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2013/14**

<u>MEETING DATES FOR</u> <u>2013/14</u>	<u>ITEMS</u>
14 May 2013	River Hamble to Portchester Coastal Flood & Erosion Risk Management Strategy  Evaluation of the performance of Wallington flood prevention scheme  Review of the work programme 2013/14
16 July 2013	Draft Portchester (Castle Street) Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i>  Review of the work programme 2013/14
3 September 2013	Review of the work programme 2013/14  Environmental Sustainability Strategy: Action Plan (Annual Update)
5 November 2013	Parking Update  Review of the work programme 2013/14
7 January 2014	Draft Wallington Conservation Area Appraisal and Management Strategy <i>(Panel meeting to be preceded by member site visit of the conservation area)</i>  Review of the work programme 2013/14
4 March 2014	Tree Strategy Action Plan (Annual Update)  Review of the work programme 2013/14

**Item to be Programmed:** Review of Fareham Biodiversity Action Plan

APPENDIX B

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS SINCE  
LAST MEETING ON 5 MARCH 2013

<b>Date of Meeting</b>	<b>5 March 2013 (last meeting of the 2012/13 municipal year)</b>
<b>Subject</b>	<b>Titchfield Abbey Conservation Area Character Appraisal and Management Strategy - Consultation</b>
Type of Item	Review
Action by Panel	<p>AGREED that :-</p> <p>(a) the contents of the draft document be supported; and</p> <p>(b) the proposed arrangements for public consultation, as detailed in the report, be endorsed.</p>
Outcome	To be reported to a future Executive meeting
Link Officer	Richard Jolley
<b>Subject</b>	<b>Final Review of Work programme for 2012/13 and Draft Programme for 2013/14</b>
Type of Item	Review
Action by Panel	<p>To note it was AGREED that:-</p> <p>(a) the outcomes of the Panel's work programme for 2012/13 be noted;</p> <p>(b) the Panel's proposed work programme for 2013/14 as shown in Appendix D attached to the report be approved; and</p> <p>(c) the Panel's proposed work programme for 2013/14 be submitted to the Council for endorsement.</p>

Outcome	Proposed Work Programme for 2013/14 to be endorsed by Council on 25 April 2013
Link Officer	Richard Jolley